



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

Governance and Commissioning

PO Box 1720

Huddersfield

HD1 9EL

**Tel:** 01484 221000

Please ask for: Leigh Webb

Email: yolande.myers@kirklees.gov.uk

Thursday 24 November 2022

## **Notice of Meeting**

Dear Member

### **Corporate Governance and Audit Committee**

The **Corporate Governance and Audit Committee** will meet in the **Reception Room - Town Hall, Huddersfield** at **11.30 am** on **Friday 2 December 2022**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Corporate Governance and Audit Committee members are:-**

### **Member**

Councillor Yusra Hussain (Chair)  
Councillor Ammar Anwar  
Councillor Kath Pinnock  
Councillor Harry McCarthy  
Councillor Elizabeth Reynolds  
Councillor Joshua Sheard  
Councillor John Taylor

When a Member of the Corporate Governance and Audit Committee cannot attend the meeting, a member of the Substitutes Panel (below) may attend in their place in accordance with the provision of Council Procedure Rule 35(7).

### **Substitutes Panel**

#### **Conservative**

B Armer  
A Gregg  
D Hall  
V Lees-Hamilton  
R Smith  
M Thompson

#### **Green**

K Allison  
S Lee-Richards

#### **Independent**

C Greaves  
A Lukic

#### **Labour**

S Hall  
M Kaushik  
F Perry  
M Sokhal  
E Firth  
T Hawkins

#### **Liberal Democrat**

A Munro  
PA Davies  
J Lawson  
A Marchington  
A Pinnock

### **Ex Officio Members**

Councillor Paul Davies - Cabinet Member (Corporate Services)  
Councillor Elizabeth Smaje - Chair of Overview and Scrutiny Committee  
Councillor Jo Lawson – Chair of Standards Committee

# Agenda

## Reports or Explanatory Notes Attached

---

**Pages**

**1: Membership of the Committee**

To receive any apologies for absence, or details of substitutions to the Committee membership.

---

**2: Declarations of Interest**

1 - 2

Committee Members will be asked to advise if there are any items on the agenda in which they have a Disclosable Pecuniary Interest, which would prevent them from participating in any discussion or vote on an item, or any other interests.

---

**3: Admission of the Public**

Most debates take place in public. This only changes where there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the agenda which are to be discussed in private.

---

**4: Deputations/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting, but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

---

**5: Public Question Time**

The Committee will hear any questions from the general public.

---

**6: Corporate Customer Standards Annual Report 2021-22** 3 - 26

To receive an update on Corporate Customer Standards complaint handling for the year 2021-22.

Contact: Chris Read, Corporate Customer Standards Officer

---

**7: Committee System Proposal - Democracy Commission Report** 27 - 44

To consider the report of the Democracy Commission relating to the Committee System Proposal.

Contact: Samantha Lawton, Head of Governance

---